



Lane Cove Golf Club

ACN. 000 361 142
180 River Road, NORTHWOOD 2066
Phone 02 9427 6631
Website www.lanecovegolfclub.com.au

ABN. 50 000 361 142
PO Box 878, LANE COVE 2066

Email info@lanecovegolfclub.com.au

FUNCTION ENQUIRY FORM - WAKES

Hirer's Name: _____

Email address: _____

Phone: _____

Function Date: 1st Choice: ____/____/____ 2nd Choice: ____/____/____ 3rd Choice: ____/____/____

Venue Area and Guest Capacity:

- Upper Auditorium – 80 seated/100 standing
- Lower Auditorium – 50 seated/100 standing
- Outdoor Terrace / Deck – 50 seated/70 standing
- Whole Club – 140 seated/250 standing
- Conference Room – Maximum of 30

No. of Guests: _____ Proposed 4 Hours: From ____:____ am/pm to ____:____ am/pm

Beverage Supply to Guests:

- Not Required
- Guests to pay their own
- Hirer to pay

Catering: Not Required Yes – Please tick to receive our menu packages

Self-Serve Tea & Coffee Station - \$3.50 pp: Not Required Yes

Audio-Visual Requirements (if any):

- Projector*
- Drop Down Screen^
- Whiteboard
- Microphone
- Portable TV
- Lectern

* Comes with 15-Pin VGA Cable (Male to Male), HDMI Cable and Apple Lightening Digital AV Adaptor

^ Drop Down Screen & projector available in Upper Auditorium and Conference Room only, portable screen in other areas

Entertainment? DJ/Band Photo Booth Photographer Club Radio/Own Music N/R

Any other Relevant Function Information:

Lane Cove Golf Club is registered as a COVID Safe business and is committed to keeping all patrons safe and well when visiting our premises. Due to COVID-19, please note the Club is operating under the following rules effective from April 14th 2022:

- Please **carry a face mask** for use where social distancing is not possible, such as queuing or in bathrooms
- Any persons with the mildest of COVID-19 symptoms (these include a cough, shortness of breath, rapid breathing, a sore throat, or a runny nose) are requested to stay home and get tested.
- Guests presenting any **symptoms of COVID-19** will be asked to leave the premises
- We continue to maintain **regular sanitation** of all common and high-touch areas
- We continue to maintain fully comprehensive covid-19 safety plans
- We promote social distancing between staff and guests
- All purchases at the bar must be made by card. The ATM machine is no longer available

Please return to the Function Manager on email info@lanecovegolfclub.com.au